

**DEPARTMENT OF THE INTERIOR****National Park Service****Privacy Act of 1974, as Amended;  
Systems of Records**

**AGENCY:** National Park Service, Department of the Interior.

**ACTION:** Notice of minor changes to a Privacy Act System of Records.

**SUMMARY:** Pursuant to the provisions of the Privacy Act of 1974, as amended (5 U.S.C. 552a), the Department of the Interior is updating a system of records managed by the National Park Service (NPS). The changes are to the system of records "U.S. Park Police Personnel Photograph File, Interior, NPS-12," which is published in its entirety below.

**DATES:** These actions will be effective on November 24, 1999.

**FOR FURTHER INFORMATION CONTACT:** For information regarding these changes, and for general information regarding NPS' Privacy Act programs, contact Ms. Diane Cooke, NPS Privacy Act Officer, at (202) 208-3933.

**SUPPLEMENTARY INFORMATION:** With the publishing of this notice, the office title of the System Location has changed representing an organizational change; also, the Routine Uses of Records has changed to assist the media in identifying officers involved in all types of incidents.

**Diane M. Cooke,**  
*NPS FOIA Officer.*

**INTERIOR/NPS-12****SYSTEM NAME:**

U.S. Park Police Personnel Photograph File—Interior NPS-12.

**SYSTEM LOCATION:**

Office of Inspectional Services and Personnel Section, United States Park Police Headquarters, 1100 Ohio Drive SW, Washington, DC 20024.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

All U.S. Park Police Officers.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

Pub. L. 80-447, as amended by Pub. L. 91-282, Section 4.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

The primary use of the record is (1) for management to aid in the investigation of personnel complaints and to assist the media in identifying officers involved in all types of incidents. Disclosures outside the Department of the Interior may be made to:

(1) Another Federal agency to enable that agency to respond to an inquiry by the individual to whom the record pertains.

(2) The Department of Justice, or to a court, adjudicative or other administrative body, or to a party in litigation before a court or adjudicative or administrative body, when:

(a) One of the following is a party to the proceeding or has an interest in the proceeding:

(1) The Department or any component of the Department;

(2) Any Departmental employee acting in his or her official capacity;

(3) Any Departmental employee acting in his or her individual capacity where the Department or the Department of Justice has agreed to represent the employee; or

(4) The United States, when the Department determines that the Department is likely to be affected by the proceeding; and

(b) The Department deems the disclosure to be:

(1) Relevant and necessary to the proceedings; and

(2) Compatible with the purpose for which we compiled the information.

(3) The appropriate Federal, State, tribal, local or foreign governmental agency that is responsible for investigating, prosecuting, enforcing or implementing a statute, rule, regulation, order or license, when we become aware of an indication of a violation or potential violation of the statute, rule regulation, order or license.

(4) A congressional office in response to an inquiry to that office by the individual to whom the records pertains.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

In a 5x8 Cardex File.

**RETRIEVABILITY:**

By individual name.

**SAFEGUARDS:**

Maintained with safeguards meeting requirements of 43 CFR 2.51 for manual records.

**RETENTION AND DISPOSAL:**

After an officer leaves the Park Police, his/her photograph is properly disposed of.

**SYSTEM MANAGERS(S) AND ADDRESS:**

Chief of Police, United States Park Police (See Location).

**NOTIFICATION PROCEDURE:**

To determine whether the records are maintained on you in this system, write to the Systems Manager.

**RECORD ACCESS PROCEDURE:**

To see your records, write the Systems Manager. Describe specifically as possible the records sought. If copies are desired, indicate the maximum you are willing to pay.

**CONTESTING RECORD PROCEDURES:**

To request corrections or the removal of material from your files, write the Systems Manager.

**RECORD SOURCE CATEGORIES:**

Personnel files and ID photographs.

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**INTERNATIONAL TRADE COMMISSION****Agency Form Submitted for OMB Review**

**AGENCY:** United States International Trade Commission.

**ACTION:** The U.S. International Trade Commission (USITC) has submitted the following information collection requirements to the Office of Management and Budget (OMB) for review and clearance under the Paperwork Reduction Act of 1995, (44 U.S.C. Chap. 35), requesting extension of a currently approved collection (OMB No.: 3117-0190).

**EFFECTIVE DATE:** November 15, 1999.

**PURPOSE OF INFORMATION COLLECTION:**

The requested extension of a currently approved collection (USITC DataWeb user registration form) is for use by the Commission. The user registration forms are required to accurately track usage, data reports generated, and costs by user sectors. The forms would appear on the ITC DataWeb internet site (<http://dataweb.usitc.gov>) and would need to be filled out only once.

**PUBLIC COMMENTS REGARDING THE INFORMATION COLLECTION:**

OMB is required to make a decision concerning extension of this currently approved collection between 30 and 60 days after publication of this notice. To be assured of consideration, comments must be received not later than 30 days after publication of this notice, at OMB by the Desk Officer/USITC.

**SUMMARY OF PROPOSAL:**

- (1) Number of forms submitted: two
- (2) Title of forms: ITC Tariff and Trade DataWeb Public Access Project: